



MINNEAPOLIS  
PUBLIC SCHOOLS

Urban Education. Global Citizens.

## **Title I Targeted Assistance Self Monitoring Checklist**

### **TIME & EFFORT DOCUMENTATION**

- Time & Effort is reported in a timely manner? (*Within 60 days of the report end date*)
- Activity duties are accurate and reflect your funding stream? (Title I)  
(*Math support including remediation and grade level support*)

### **ELIGIBLE STUDENTS**

- I provided services to only students eligible for Title I.
- I have reviewed on a quarterly basis the list of eligible Title I students provided by administrators.

### **SUPPLEMENTARY SERVICES**

- Title I services are supplementary and/or above and beyond the primary instruction delivered by classroom teachers? (*one-on-one, small group, etc.*)
- I document communication with the classroom teachers so that services provided using Title I are directly aligned to the work being done in the classroom?